Registration Notes for New Students: From the Registrar

First-year Students: Monday, Sept. 1st students register with their first-year seminar group—consult schedule available at the New Student Orientation (NSO) website and in the orientation book.

NOTE: Because of the very short timeline between advising and registration, we will automatically grant all new students clearance to register online. For new student registration ONLY, you do not need to clear your students to register online. If you have not seen one of your new students and provided advising, you have the option of removing the registration clearance or letting our office know so we can remove the registration clearance for you.

Registration Tips for New Students

- Direct students to click on the Notes icon in the schedule, as it shows important information faculty have noted for their class (i.e. pre-requisites, instructor permission needed, restrictions on enrollment, etc.).
- If a course requires instructor permission, the student can request instructor permission using the online Permission to Enroll system. Alternately, students may choose to attend class on the first day to seek instructor permission. If written permission is obtained from the instructor, students should bring the permission to the Registrar’s Office to be enrolled in the class.
- The deadline to add a class is Monday, September 15th. The deadline to submit a Independent Study proposals is Tuesday, September 9th.

*Some of your first-year students may have received transfer credit. If so, you’ll be able to view the credit by looking up the student’s Unofficial Transcript available on your portal.

Eva Peters
Registrar